



## EQUIPMENT LIST & ROOM SIZES

Standard whiteboard (non printing)	Comp
Extra standard whiteboard	\$16
Flipchart (stand only no paper)	\$18
Flipchart stand with paper	\$36
Extra flipchart pads	\$30
Electronic whiteboard (colour, USB interface)	\$100
Collaborative Whiteboard (Interactive Smart Board with Kapp QR Code)	\$180
Sound system:	
Cordless Mic, boom stand & speaker	\$150
Lapel Mic, mixing desk & speaker	\$280
Extra microphones	\$40
Laptop Speakers: with Cables / Bluetooth	\$10 / \$20
Data projector & screen	\$150
Lectern	\$35
Note pad & pen (per person)	\$4.00
Polycom Phone	\$80
Full AV in <b>Cable Car Room</b> (1 x webcam; data pro; ceiling speakers & ceiling mic)	\$260*
Full AV set up, <b>Seminar Rm</b> (2 x webcams; 2 x 85" TV's, ceiling speakers & ceiling mics)	\$480*

Please ensure you have downloaded the latest version of TEAMS / ZOOM when using AV equipment.

\*IT support is not on site but can be pre-booked if required @ \$120 + GST / hr or part thereof.

ROOM	SIZE Metres	CAFÉ / CABARET Groups	U	BOARDRM Hollow Square	CLASSRM Rows of chairs + tables, facing forwards	THEATRE Rows of chairs only, facing forwards	RATE + GST
SEMINAR & LECTURE ROOMS	20 x 11	65	28	30	50	90	\$1,250
SEMINAR ROOM	11 x 10	50	28	30	35	70	\$750
LECTURE ROOM	10 x 7	20	16	20	20	40	\$590
CABLE CAR ROOM	10 x 6	20	16	18	18	36	\$590
INTERVIEW & CONFERENCE ROOMS	Each Room seats 2 – 12 pax Rate Inc Monitor & webcam			Hourly \$55	½ Day \$250	Daily Rate \$375	

High speed internet

Natural lighting

Natural ventilation

Exam Rates. Evening Rates

Combining rooms

Air Conditioning